

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE CHIEF EDUCATION OFFICER IN  
RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF  
SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and  
Security of Children in Schools** developed by NCPCR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the Chief Education Officer  
along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	SUBHAM VIDHYALAYAA
2	Address of the School:	Vilvarayanallur village, Madurantakam, Kanchipuram District - 603306
3	U-DISE code allotted to the school:	33031104803
4	Name and address of the Trust / Society / Company (under section -8 running the school)	Umra Kavar educational Trust
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
6	Proposed affiliation with CBSE for:	Senior Secondary
7	Location of school	Outside the municipal limits of any town / city.
8	Is the School already affiliated to any board for Class-X or XII examinations?	Affiliated CBSE board Class XII

(Signature of Principal)

**PRINCIPAL  
SUBHAM VIDHALAYAA CBSE  
VIVARAYANALLUR  
MADURANTAKAM - 603 306**

CHIEF EDUCATIONAL OFFICER,  
KANCHIPURAM

15-2-19

## APPENDIX-II

9	Standard/level/class up to which the school is running:	PreKG - XII
<b>INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE</b>		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	Yes
11	Number of NOC and date of issue:	2947/B5/2011 dated 23.06.2011
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	Yes
13	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	-
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
16	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	1158
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Lease deed
18	Name of the Owner/Lessee of the land in respect of point-15 above:	Mr. S. D. Manohar Kumar
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	11.03.2011 to 10.03.2041 30 years
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	No
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
21 (a)	If yes the date of last inspection:	01.06.2017
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
22 (a)	If yes the date of last inspection:	20.12.2018
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
23 (a)	If yes the date of last inspection	16.07.2018
<b>INFORMATION REGARDING THE STAFF</b>		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing?	Yes

(Signature of Principal)

**PRINCIPAL**  
**SUBHAM VIDHALAYAA CBSE**  
**VIVARAYANALLUR**  
**MADURANTAKAM - 603 306**

(Signature of C.E.O.)  
**CHIEF EDUCATIONAL OFFICER,**  
**KANCHIPURAM.**

68.25.20

**CERTIFICATE REGARDING SALARY OF SCHOOL STAFF**

It is to certify that the SUBHAM VIDHYALAYAA, Located at VILVARAYANALLUR VILLAGE, MADURANTAKAM, KANCHIPURAM DISTRICT-603 306, run by UMRA KAVAR EDUCATIONAL TRUST, 104, HOSPITAL ROAD, MADURANTAKAM, KANCHIPURAM DISTRICT under section 25, is recognized by the state Government.

Further the School is paying to its staff pay scale, DA, HRA, and other allowances as admissible and at par with the pay scales paid (or similar category of employees) by the corresponding schools in the corresponding region through ECS/Bank transfer. Also, School has provided various employee benefits like ESI, EPF etc its staff Members.

CHIEF EDUCATIONAL OFFICER,  
KANCHIPURAM

ENCLOSED: Acquaintance roll of the School staff for last 3 Months

15.2.9

(Payment by cheque or cash to the individuals is not allowed)

*[Signature]*  
**SECRETARY**  
**SUBHAM VIDHYALAYA**  
 VIVARAYANALLUR  
 MADURANTAKAM TALUK - 603 306  
 KANCHIPURAM DISTRICT

*[Signature]*  
 Signature with Stamp  
**PRINCIPAL**  
**SUBHAM VIDHALAYAA CBSE**  
 VIVARAYANALLUR  
 MADURANTAKAM - 603 306

**PART-B**

(This part is to be filled-up by the Chief Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. R.C.No: 7687/B/2019 ..... Date of Issuance 15.02.2019 .....

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	Yes
2	Is the school recommended for affiliation? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)	Yes
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE?	Senior Secondary level.

Signature of C.E.O

*[Signature]*  
 CHIEF EDUCATIONAL OFFICER,  
 KANCHIPURAM  
 15.2.19

(Signature of Principal)

*[Signature]*  
**PRINCIPAL**  
**SUBHAM VIDHALAYAA CBSE**  
 VIVARAYANALLUR  
 MADURANTAKAM - 603 306

*[Signature]*  
 CHIEF EDUCATIONAL OFFICER,  
 KANCHIPURAM  
 15.2.19

(Signature of C.E.O)

CHIEF EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA			
Name and Address of the school: Subham Vidhyalayaa		Total Land area in lawful possession of School: 1158 square meters	
SN	LOCATION OF SCHOOL	LAND REQUIREMENT	Please Tick the column in which the School is fulfilling requirement
1	Any Where in India	Minimum 6000 Square Meters	
	In Municipal limits of cities with a population exceeding 15 Lakhs.	Minimum 4000 Square Meters	
	In <b>hilly areas</b> prescribed by the Planning Commission (NITI Aayog).	Minimum 4000 Square Meters	
	In Municipal Limits of the State <b>Capital Cities</b> .	Minimum 4000 Square Meters	
	In the <b>North Eastern States</b> .	Minimum 4000 Square Meters	
	In the state of <b>Jammu and Kashmir</b>	Minimum 4000 Square Meters	
	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	
	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	
	In the Municipal Limits <b>Class-X cities</b> (Ahmedabad, Bengaluru, Hyderabad, Pune) Or on the <b>Hill Stations</b> . (For Secondary Level)	Minimum 2000 Square Meters	
	In the Municipal Limits <b>Class-X cities</b> (Ahmedabad, Bengaluru, Hyderabad, Pune) Or on the <b>Hill Stations</b> . (For Senior Secondary Level)	Minimum 3000 Square Meters	
	In the Municipal Limits of <b>Chennai, Delhi, Kolkata and Mumbai</b> Or the state of <b>Arunachal Pradesh</b> . Or the state of <b>Sikkim</b> Or the <b>Islands</b> . (For Secondary Level)	Minimum 1600 Square Meters	
	In the Municipal Limits of <b>Chennai, Delhi, Kolkata and Mumbai</b> Or the state of <b>Arunachal Pradesh</b> . Or the state of <b>Sikkim</b> Or the <b>Islands</b> . (For Senior Secondary Level)	Minimum 2400 Square Meters	

(Signature of Principal)

**PRINCIPAL**  
**SUBHAM VIDHALAYAA CBSE**  
**VIVARAYANALLUR**  
**MADURANTAKAM - 603 306**

CHIEF EDUCATION OFFICER,  
 KANCHIPURAM

15-2-19